



General Claim

- Manage employee general claim / reimbursement

[BACK](#)

General Claim

Flow

1. Employee buy/do something
2. Employee request through General Claim
3. Company approve & give the reimbursement money

Support Balance based on Daily Amount / Fix Amount / No Limit

Support Approval based on Total Transaction Amount / Limit per Account amount

General Claim

My subordinate history request

Create New Request

My Data history request & status

back to submit add more account

General Claim				
<div>My SubordinateNew</div>				
<div>Search</div>				
<div>Rows 50Actions</div>				
Claim No	Claim Date	Required Date	Curr	
24120001	13-12-2024	01-01-2025	IDR	
24090001	05-09-2024	11-09-2024	IDR	10
24080006	22-08-2024	22-08-2024	IDR	20
24080005	16-08-2024	16-08-2024	IDR	20
24040002	16-04-2024	16-04-2024	IDR	20
24040001	01-04-2024	19-03-2024	IDR	10
1 - 6				

General ClaimBack

Required Date

Request payment date

Periode
inwG00V5aQ

Currency
IDR

Currency

Total Amount

Department
- default -

Note

Note

Detail

Detail to fill account, amount, and attachment

General ClaimBackAdd New

No2

Account
Food

account

Activity Planning

Amount
50.000

amount

Remark
Food claim

remark

DeleteSaveAttachment

attachment

No	File Name	Note
2	canva-black-white-minimalist-simple-creative-freelancer-invoice-pyLVaYIAk1o.jpg	

1 - 1